

ROUTLEDGE ENCYCLOPEDIA OF CITIZEN MEDIA

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http://citizenmediaseries.org/published_volumes/routledge-encyclopedia-of-citizen-media/

HOUSE STYLE

- Use British spelling except for *-ize/izing* – e.g. *behaviour, humour*, but *organize, organization* (unless you are quoting from a primary source or text, in which case you have to retain the original spelling).
- Spell out nineteenth century, twentieth century, etc.
- Numbers under 100 should be spelled out (ninety-nine, seventeen, etc.).
- If you cite material from websites, please include the complete website address, the date accessed, and the title or designation of the page from which the information is drawn.
- The Encyclopedia cannot feature footnotes or endnotes.
- Use Harvard style for in-text references, e.g.:

Among the most important sources of information about our ancestors and neighbours is their trash (Bloggs 1982). Some scholars have therefore argued that what is discarded bears meaning (Dennett 1980:115-6; Dennett 1998).

Please note that a colon is used to separate the date from page numbers.

References

Please provide an alphabetical list of **all and only** sources cited in your entry. These should conform to the Harvard system, as in the following examples:

Book with one author

Adair, J. (1988) *Effective Time Management: How to save time and spend it wisely*, London: Pan Books.

Book with two authors

McCarthy, P. and C. Hatcher (1996) *Speaking Persuasively: Making the most of your presentations*, Sydney: Allen and Unwin.

Book with three or more authors

Fisher, R., W. Ury and B. Patton (1991) *Getting to Yes: Negotiating an agreement without giving in*, 2nd edition, London: Century Business.

Book – second or later edition

Barnes, R. (1995) *Successful Study for Degrees*, 2nd edition, London: Routledge.

Book by same author in the same year

Napier, A. (1993a) *Fatal Storm*, Sydney: Allen and Unwin.

Napier, A. (1993b) *Survival at sea*, Sydney: Allen and Unwin.

Book with an editor

Danaher, P. (ed.) (1998) *Beyond the Ferris Wheel*, Rockhampton: CQU Press.

If you have used a chapter in a book written by someone other than the editor

Byrne, J. (1995) 'Disabilities in Tertiary Education', in L. Rowan, and J. McNamee (eds) *Voices of a Margin*, Rockhampton: CQU Press, 114-119.

Books with an anonymous or unknown author

The University Encyclopedia (1985) London: Roydon.

Conference papers

Hart, G., M. Albrecht, R. Bull and L. Marshall (1992) 'Peer Consultation: A professional development opportunity for nurses employed in rural settings', *Infront Outback – Conference Proceedings*, Australian Rural Health Conference, Toowoomba, 143-148.

Journal article with both volume and issue number

Muller, V. (1994) 'Trapped in the Body: Transsexualism, the law, sexual identity', *The Australian Feminist Law Journal* 3(2): 103-107.

Journal article from CD-ROM, electronic database, or journal

Skargren, E.I. and B. Oberg (1998) 'Predictive Factors for 1-year Outcome of Low-back and Neck Pain in Patients Treated in Primary Care: Comparison between the treatment strategies chiropractic and physiotherapy', *Pain* [Electronic] 77(2), 201-208. Available at Elsevier/ScienceDirect/O304-3959 (98)00101-8 [8 Feb 1999].

World Wide Web page

Young, C. (2001) *English Heritage Position Statement on the Valletta Convention*. Available online: <http://www.archaeol.freeuk.com/EHPositionStatement.htm> [24 Aug 2001].